



The Montpelier Center Farmers Market

2018 VENDOR APPLICATION

A vendor application must be submitted and approved prior to sales at The Montpelier Center Farmers Market. A \$10.00 application fee is due with your completed and signed application. Submit your application with fee by mail or drop it by the office. You may also email a copy of your application. Include a copy of your Virginia State Sales and Use Tax Certificate with your application. If approved to vend at the market, a \$40 season fee is due.

Mailing Address:

The Montpelier Center for Arts & Education
 Attn: Amanda Gardner
 P.O. Box 82
 Montpelier, VA 23192

Office/Physical Address:

17205 Mountain Road
 Montpelier, VA 23192

Email Address/Phone:

Amanda Gardner
info@montpeliercenter.org
 (804) 883-7378

Name(s) Date

Farm or Business Name

Farm or Business Physical Address City/ZIP

Mailing Address (if different) City/ZIP

Home Phone Cell Phone

Email Address

Addresses to any farm or business website and/or social media accounts

Name of co-workers, employees, or family members who will represent you at market

I am interested in selling (please check all that apply):*

- | | | |
|--|--------------------------------------|--|
| <input type="checkbox"/> Fruits and/or berries | <input type="checkbox"/> Cut flowers | <input type="checkbox"/> Value-added items (jams, jellies, pickles, preserves, etc.) |
| <input type="checkbox"/> Vegetables | <input type="checkbox"/> Cheese | <input type="checkbox"/> Soaps and/or cosmetics |
| <input type="checkbox"/> Mushrooms | <input type="checkbox"/> Eggs | <input type="checkbox"/> Herbal products |
| <input type="checkbox"/> Herbs | <input type="checkbox"/> Meat | <input type="checkbox"/> Crafts |
| <input type="checkbox"/> Landscaping plants | <input type="checkbox"/> Honey | <input type="checkbox"/> Jewelry |
| <input type="checkbox"/> Vegetable/herb plants | <input type="checkbox"/> Baked goods | <input type="checkbox"/> Other |

** Please read The Montpelier Center Farmers Market Rules and Regulations regarding what may or may not be sold at the market*

Please provide detail about the products you are interested in selling and describe your production method

Applications must be submitted by 2pm on the Thursday a week before your first anticipated market day.

2018 Dates of Operation and Attendance

The market is held every Thursday from 4:00 to 7:00 pm. The 2018 season will run from May 3rd to October 25th, Additional holiday markets will be held Thursday, November 15th and Saturday, December 8th.

Below, please check the spaces for the dates on which you anticipate attending the market. If the products you sell at the market will vary throughout the season, please include information about what you anticipate having available. This section is intended to provide the Market Manager with an idea of how many/which vendors will be present and what products will be available over the course of the season. The Manager asks for a week's notice of your first and last dates of attendance during the season, as well as any absences in between, to assist in the marketing and promotion of vendors and products.

MAY	AUGUST
<input type="checkbox"/> 3 _____	<input type="checkbox"/> 2 _____
<input type="checkbox"/> 10 _____	<input type="checkbox"/> 9 _____
<input type="checkbox"/> 17 _____	<input type="checkbox"/> 16 _____
<input type="checkbox"/> 24 _____	<input type="checkbox"/> 23 _____
<input type="checkbox"/> 31 _____	<input type="checkbox"/> 30 _____
JUNE	SEPTEMBER
<input type="checkbox"/> 7 _____	<input type="checkbox"/> 6 _____
<input type="checkbox"/> 14 _____	<input type="checkbox"/> 13 _____
<input type="checkbox"/> 21 _____	<input type="checkbox"/> 20 _____
<input type="checkbox"/> 28 _____	<input type="checkbox"/> 27 _____
JULY	OCTOBER
<input type="checkbox"/> 5 _____	<input type="checkbox"/> 4 _____
<input type="checkbox"/> 12 _____	<input type="checkbox"/> 11 _____
<input type="checkbox"/> 19 _____	<input type="checkbox"/> 18 _____
<input type="checkbox"/> 26 _____	<input type="checkbox"/> 25 _____
	NOVEMBER
	<input type="checkbox"/> 15 _____
	DECEMBER
	<input type="checkbox"/> 8 _____

Vendor Parking and Assignments

The Montpelier Center Farmers Market is located at 17205 Mountain Road, in the lawn area adjacent to The Montpelier Center parking lot. The majority of vendor booths have the space to accommodate one vehicle. A portion of these booth spaces have attached pavement parking and a portion have attached lawn parking. Size and needs of vehicle will determine booth selection as decided by The Market Manager.

Spaces will be assigned by the Market Manager with consideration given first to special needs of vendors (i.e. special arrangements of vehicle, and display as determined by manager), then to individual preferences as to location on the lawn area. Consideration will be given to a vendor's anticipated frequency of attendance for the season. Vendors will receive notice of parking assignments before the first market they attend.

Please list/describe any vehicle you will be using during the market if you anticipate parking it in your booth space (size, special needs, etc.)

Please describe any special needs you have or any additional information you feel needs to be considered

I hereby certify that I have read, understand, and agree to abide by The Montpelier Center Farmers Market 2018 Rules and Regulations

Producer's Signature

Date