

# Montpelier Farmers Market Vendor Application 2020

*An application must be submitted and approved prior to sales at the Montpelier Farmers Market.*

Name(s):   **Returning Vendor**  
 Farm/Business Name:   **New Vendor**

Mailing Address:

City:  State: VA Zip:

Business Address (if different from Mailing Address):

Home Phone:  Cell Phone:

Email:

Names of co-workers, employees, or family members who may represent you at the market:

May we include you in the Vendor Directory, to be distributed amongst vendors?  Yes  No

**I am interested in selling:\***

<input type="checkbox"/> Fruits and/or berries	<input type="checkbox"/> Cut flowers	<input type="checkbox"/> Value-added products (such as jams, jellies, preserves, pickles)
<input type="checkbox"/> Vegetables	<input type="checkbox"/> Cheese	<input type="checkbox"/> Soaps and/or cosmetics
<input type="checkbox"/> Mushrooms	<input type="checkbox"/> Eggs	<input type="checkbox"/> Herbal products
<input type="checkbox"/> Herbs	<input type="checkbox"/> Meat	<input type="checkbox"/> Crafts
<input type="checkbox"/> Landscaping plants	<input type="checkbox"/> Honey	<input type="checkbox"/> Other: <input style="width: 120px; height: 20px;" type="text"/>
<input type="checkbox"/> Vegetable/herb plants	<input type="checkbox"/> Baked Goods	

*\*Please read the rules and regulations regarding what may or may not be sold at the market.*

- Please complete the **2020 Dates of Operation and Attendance** and **Vendor Parking Accommodations and Assignments** sections on the next page.
- Attach a copy of your **Virginia State Sales and Use Tax Certificate** (ALL new vendors, please)
- Pay Online, over the phone, or include a check (\$40 for weekly vendors, \$20 for monthly vendors) made out to *The Montpelier Center* for your 2020 market license.
- Email or Print application and mail to: Lauren Hatfield: Montpelier Farmers Market  
 17205 Mountain Rd., Montpelier, VA 23192  
 or info@MontpelierCenter.org

**I hereby certify that I have read, understand, and agree to abide by the Montpelier Farmers Market Rules and Regulations 2020.**

Producer's Signature:  Date:

Applications will be reviewed and approved by The Montpelier Center staff. Once approved, the market license fee will be processed.

Applications must be submitted by 2pm on the Friday before your first anticipated market day.

## 2020 Dates of Operation and Attendance

The market is held every **Tuesday** from 4:00 pm until 7:00 pm, from the first Tuesday in June until the last Tuesday in September.

Please check the spaces next to the dates on which you anticipate attending the market. This section is intended to provide the Montpelier Staff with an idea of how many and which vendors will be present over the course of the season; you will not be obligated to attend on these dates. The Manager asks for a week’s notice of your first and last dates of attendance at market during the season, as well as any absences in between, to assist in the marketing and promotion of vendors and products.

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>June</b>	<input type="checkbox"/> 2	<input type="checkbox"/> 9	<input type="checkbox"/> 16	<input type="checkbox"/> 23	30 <input type="checkbox"/>
<b>July</b>	<input type="checkbox"/> 7	<input type="checkbox"/> 14	<input type="checkbox"/> 21	<input type="checkbox"/> 28	
<b>August</b>	<input type="checkbox"/> 4	<input type="checkbox"/> 11	<input type="checkbox"/> 18	<input type="checkbox"/> 25	
<b>September</b>	<input type="checkbox"/> 1	<input type="checkbox"/> 8	<input type="checkbox"/> 15	<input type="checkbox"/> 22	29 <input type="checkbox"/>

## Vendor Parking Accommodations and Assignments

The Montpelier Center Farmers Market is located at 17205 Mountain Rd on the Village Green lawn in front of The Montpelier Center building. Each vendor may park their vehicle in The Montpelier Center parking lot. If additional vehicles are used, vendors are asked to park them in the Hanover Parks & Recreation parking lot adjacent to the baseball fields in an effort to save parking for customers visiting the market. Vendors may use the pull through to unload their vehicles close to their assigned booth spaces before parking in a lot space during the market.

Spaces will be assigned by the Market Manager with consideration given first and foremost to special or personal needs of vendors (for example, adequate shade, special arrangement for vendors with physical limitations, then to individual preferences as to location on the lawn area. Consideration will be given to a vendor's anticipated frequency of attendance for the season. Vendors will receive notice of parking assignments before the first market they attend.

**Please describe and special needs, requests, or preferences for space and parking:**