



The Montpelier Center for Arts & Education

Refund & Cancellation Request Form

Full refunds will be issued for programs that are full or canceled by Montpelier Center, if a change in day or time prohibits participant's attendance, or if participant withdraws prior to the first-class meeting.

If a participant wishes to withdraw from class/program after the first meeting date, they must do so within two business days, and their refund is subject to a \$5.00 processing fee.

Refund requests will not be considered once program has ended.

Refund requests may be considered on a case-by-case basis.

Refunds may take up to 4 weeks to process.

Check made payable to (Name)

Address

City

State

Zip Code

Participant Name

Participant Email Address

Activity Name

Class Amount \$

Mail Check

Pick-up Check

Reason for Refund

- Medical/illness prior to fist class
- Personal conflict prior to first class meeting
- Other prior to first class meeting (please explain below)
- Unsatisfied with class
- Medical/illness after class starts
- Personal conflict after class starts
- Other after class starts (please explain below)

Comments

Electronic Signature Agreement

By checking the “I agree” box below, you agree and acknowledge that 1.) your application will not be signed in the sense of a traditional paper document, 2.) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effects as a handwritten signature, and 3.) you may still be required to provide a traditional signature at a later date.

- I agree

Electronic Signature

X

First M . Last